

# Welcome Students!

## Natural Science Course Description Miss Lubecke

### Contact Information

Voicemail: 847 415.4434

E-mail: klubecke@d125.org

### Office Hours

7:30 – 8:00 AM	Monday, Wednesday – Friday	Anytime	Room 8080
Period 4	Monday – Friday	By appointment	Room 6050 (this is my study hall)
Periods 5 and 6	Monday – Friday	By appointment	Room 8080
3:35 – 4:00 PM	Monday – Friday	By appointment	Room 8064

### Learning Center

Extra help is always available. Request a pass from Ms. Lubecke to the learning center during your study hall. Please do not hesitate to ask for assistance.

### Attendance

It is your responsibility to obtain any notes, assignments, etc. from missed class time during your absence(s). Everything will be posted to my Wikispace, so check there if you are absent. You are responsible for everything that was covered in class during your absence.

### Make Up Work

Absences follow the  $x + 2$  policy. You will have the number of days you were absent plus another two days to make up the work and receive full credit. Once the  $x + 2$  deadline has passed, the work will no longer be accepted. It is your responsibility to turn in all make up work on time. The  $x + 2$  policy does not apply to long term assignments. If you are absent the day a long term project is due, you are expected to turn it in the day you return.

### Tardiness

If you are not in the room when the bell rings, you will be marked tardy. If you receive three or more tardies in a semester, you will receive consequences according to the school's tardy policy:

3rd – detention

6th – referral to Dean (and loss of 3% of 6 week grade)

5th – parent notification

9th – dropped from the class w/ a failing grade

### Unauthorized Absences

In the event of an unauthorized absence, your six week grade will be lowered by 3%. You will receive a zero on any homework turned in, or any tests or quizzes given that day.

## **Classroom Expectations**

Come prepared for class. You need to bring:

- a positive attitude
- your science binder
- pencil and pen
- paper
- any homework that is due

Absolutely no food or drink may be consumed in the lab. This includes water bottles.

Go to the bathroom before class!

Stay organized. Write your name and date on everything and put it in your binder. Use an assignment notebook to keep track of tests and due dates. I will have random assignment notebook checks worth extra credit points throughout the year.

Follow lab safety precautions at all times. Any inappropriate behavior during labs may result in the loss of participation points for that lab and/or more severe consequences. Each incident will be dealt with on an individual basis.

Work well with all your classmates and be respectful of everyone.

## **Assignments**

You are expected to turn in all homework assignments on time. If you come to class without the homework completed, you may turn it in the next day for half credit. After that time, I will no longer accept the assignment. If you come to class without the homework completed, and it is an assignment I spot check and then go over in class, you may NOT complete that for half credit. You will receive a zero on those assignments.

## **Evaluation**

The following grading scale will be used to determine six week grades. I do round up. For example, if your six week grade is an 89.5%, that will be rounded up to a 90% and you will receive an A– for the term.

97 – 100 A+	88 – 89 B+	78 – 79 C+	68 – 69 D+
93 – 96 A	83 – 87 B	73 – 77 C	63 – 67 D
90 – 92 A–	80 – 82 B–	70 – 72 C–	60 – 62 D–
			60 and below – F

The following grading scale will be used to determine semester grades:

First six weeks:	25%
Second six weeks:	25%
Third six weeks:	25%
Final exam:	25%



I have read the classroom policies and procedures and agree to abide by them.

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Student Signature

date

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Parent Signature

date